

Practical Mediation SkillsTM

A course for leaders and managers in handling conflict through resolution to prevent issues escalating and support others' to achieve positive outcomes when things go wrong.



Introduction

In an increasingly diverse and complex workplace, employers and employees are seeking out new ways for resolving complex people issues. Mediation and facilitation are now 'must have' skills for any manager, leader, union official or HR professional.

This award-winning course draws from TCM's extensive experience of training mediators and undertaking mediation interventions in a wide array of organisations and situations. TCM's expert trainers offer delegates a range of practical skills and strategies which can be used to bring quarrels, complaints, grievances, conflicts and disputes to a constructive resolution.

Practical Mediation Skills[™] (aka Facilitated Conversations[™]) is one of the most well recognised conflict resolution skills short courses available.

We pride ourselves on delivering a world class course to delegates. Don't just take our word for it, please <u>click here</u> to read reviews and accolades.

Practical information

Practical Mediation Skills[™] (also known as Facilitated Conversations) provides delegates with the skills, competencies and strategies to undertake an effective mediation intervention as part of their existing role.

The course is delivered by some of the top mediation trainers in the UK and it is powered by TCM's award winning FAIR Mediation Model $^{\text{TM}}$.

Practical Mediation Skills™ is a 2 day course delivered online, at the TCM Academy, or delivered in-house.

Trainers: Delivered by TCM's expert resolution consultants.

Suitable for: HR, ER, OD and L&D professionals, union and employee reps, managers and leaders, lawyers, wellbeing and engagement specialists and anyone involved in handling customer or employee complaints.

Booking

For further information or to book a place on this course, please <u>click here</u> or alternatively call us on 0800 059 0595.

Learn how to facilitate conversations like a professional mediator.



Objectives

- Participants will understand the nature of conflict.
- Participants will understand the principles, the process and the practical applications of mediation.
- Participants will be able to use key skills and techniques to prevent and resolve conflicts before they escalate.

Benefits

- The skills necessary to preserve the psychological contract by detecting, preventing conflict from escalating and resolving conflicts at an early stage.
- The model you need to set up and conduct successful internal mediations.
- The confidence to bring awareness about mediation to their colleagues and promote a non adversarial culture in your organisation.

Agenda



Module 1: The nature of conflict



Module 2: Introducing mediation



Module 3: The FAIR mediation model



Module 4:
The 5 core mediation skills



Module 5: Skills practice and role-play



Blended learning

All delegates receive 12 months follow-up support to help them to embed the learning.

This TCM Blended Learning programme incorporates pre and post course learning to support participants' development of knowledge and skills. Participants can develop peer networks through interaction before, during and after the programme to share knowledge and resources.

In-house programmes can be customised to include:

- Coaching
- Team development
- 360 degree feedback
- Personality profiling

The course can be complemented with one or more of our management training programmes to support leadership & management competency development, for example, Emotional Intelligence, Change Management, Team Work, Coaching Skills, Values-Based Leadership, The Art of Dialogue, Conflict Management and many more.



Delivery

TCM trainers are experts at creating a safe, empowering and challenging training environment online and in the classroom.

This course uses a variety of teaching styles, including facilitator presentation, participant discussion, personal reflection, group exercises and scenarios, workshops and role-plays. All activities take into account participants' individual learning styles and provide a broad range of experiential and shared learning. All delegates receive 12 months follow-up support to help them to embed the learning.

Aftercare & support

TCM delivers extensive support for delegates on all of our courses before, during and after the course concludes.

- Training delivered by a world class trainer who has practical experience of the subject being taught.
- The unique online TCM Delegate Zone[™] which includes useful tool-kits, check sheets, videos, papers and other resources for delegates.
- Free copy of the TCM Delegate Pack.
- One to one coaching for delegates during the course and once the course concludes, support via the TCM helpline as required.
- Full access to the amazing resources of the TCM Community for all delegates including lifetime phone and email support.
- A free refresher workshop or webinar 6 months after the training concludes.





Putting People First



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